

Re: Representation Response

From [REDACTED]
 Date Fri 31/07/2026 09:23
 To Licensing <licensing@dorsetcouncil.gov.uk>

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Good morning,

Thank you for your email. As stated under section 1.17 of the guidance issued under section 182 of the Licensing Act 2003 (February 2026) Each application must be considered on its own merits.

I therefore disagree with the response received.

I will await the date and time of the full hearing. I will be attending in person.

Kind regards,

[REDACTED]

On Thu, Jul 30, 2026, 13:37 Licensing <licensing@dorsetcouncil.gov.uk> wrote:

Good afternoon [REDACTED]

Please see below the applicants response to your representation on the Premises Licence application.

We understand why the respondent may have concerns. However, we already have experience of a venue with an alcohol licence – our Village Hall- which we believe is reassuring as we are not aware of any alcohol related incidents at either the hall or the Community Centre.

The Village Hall has had an alcohol licence for over 10 years, hosting fund raising events as well as permitting the sale of alcohol at other events. The hall is in the centre of the village with houses immediately next to it on three sides and across a road on the other. This is in contrast to the Community Centre, which is on the outskirts of the village with houses on only 2 sides, some distance from the building.

Both the Village Hall and the Community Centre are on roads without street lighting.

With respect to the end time for the licence, experience of fund-raising events at the Village Hall is that they are usually over by 21.30 to 22.00. The Village Hall is larger than the Community Centre with a better kitchen, so we expect most evening fund-raising events will take place there. Fund-

raising events at the Community Centre are likely to be centred around the playing field facilities, therefore during daylight hours, with a few evening events. For this reason, we would be happy to have an end time of 22.00 for the licence Monday to Saturday and 21.00 on Sunday.

Private parties, currently held at both venues, do tend to end later.

Groups have had ad hoc alcohol licences (TENS) for fund raising events in the Community Centre and the playing field over the last few years without any problem and as we pointed out previously, it has always been possible for adults to bring alcohol into the Community Centre for their private events.

Kind regards,

I am required under the Licensing Act to ask if the above has, or has not, alleviated your concerns and if you are now satisfied with the application. Due to the time constraints surrounding an application I would be grateful if you could please let me know by **05 August 2026** whether or not you wish to have your representation withdrawn.

If you wish to continue with your representation, I will arrange for a Licensing Sub Committee hearing to take place at Dorset Council Offices, County Hall, Dorchester, DT1 1XJ, a formal invite with a date and time will be sent out to you in due course.

I would also like to inform you that any premises that holds a licence under the Licensing Act 2003, can be subject to a review at any time if an establishment fails to satisfy one or all of the four licensing objectives. (The prevention of crime and disorder, public safety, prevention of public nuisance and the protection of children from harm). A review would be heard at a Licensing Sub Committee where conditions or restrictions may be added to the licence to resolve outstanding issues.

Please do not hesitate to contact me if you have any additional queries or would like to discuss the matter further.

Best wishes
Karen

Karen Poole
Licensing Officer
Housing,
Communities &
Prevention

Dorset Council



[\(Lines
open 9am - Midday.](#)



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Re: Premises Licence representation

From Licensing <licensing@dorsetcouncil.gov.uk>

Date Wed 29/07/2026 12:49

To [REDACTED]

Good afternoon [REDACTED]

Thank you for your call today.

With regards to the Licensing Sub Committee Hearing process, you will shortly be receiving an 'Invitation' to attend. This email will detail and clarify the requirements for the submission of any paperwork required from you as part of the hearing process.

Many thanks

Best wishes

Karen

Licensing Team

Licensing

Dorset Council

Phone line is open between 9am and 12pm

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From: [REDACTED]

Sent: 28 July 2026 14:58

To: Licensing <licensing@dorsetcouncil.gov.uk>

Subject: Re: Premises Licence representation

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the [intranet](#) for more guidance).

Good afternoon Karen,

Please could you inform me what the background to the "allegations" are that were discussed?
also provide a copy of the risk assesment.

I can then make a decision as to whether a hearing is required.

Kind regards,



[Yahoo Mail: Search, organise, conquer](#)

On Tue, 28 Jul 2026 at 14:24, Licensing
<licensing@dorsetcouncil.gov.uk> wrote:

Good afternoon

Please see below the applicants response to your representation on the Premises
Licence application.

Dear Karen,

**Thank you for sending on this email and for your time this morning. We discussed
the background to these allegations and I said that I would send a response.**

**I'm not sure how many are relevant to our application for an alcohol licence;
however, they fall broadly into 2 categories.**

**1. Fire and emergency- we have had a Fire Risk Assessment conducted recently
(May 2026) to include our new deck and bifold door. This showed that we are fully
compliant with all requirements other than a few 'trivial risk' issues which are being
dealt with. A copy of the assessment is attached.**

**2. Security of the building – we are aware that, occasionally, users have not left the
building secure. However, as alcohol will not be kept on the premises, I don't
believe this is relevant to the application. It is worth noting that it has always been
possible for adults to bring alcohol into the building for events and we have never
had a problem with it being left there.**

**I hope this answers the relevant allegations but if you need anything further, or
responses to the other allegations, do let me know.**

Kind regards,

I am required under the Licensing Act to ask if the above has, or has not, alleviated your concerns
and if you are now satisfied with the application. Due to the time constraints surrounding an
application I would be grateful if you could please let me know by **05 August 2026** whether or not
you wish to have your representation withdrawn.

If you wish to continue with your representation, I will arrange for a Licensing Sub Committee hearing to take place at Dorset Council Offices, County Hall, Dorchester, DT1 1XJ, a formal invite with a date and time will be sent out to you in due course.

I would also like to inform you that any premises that holds a licence under the Licensing Act 2003, can be subject to a review at any time if an establishment fails to satisfy one or all of the four licensing objectives. (The prevention of crime and disorder, public safety, prevention of public nuisance and the protection of children from harm). A review would be heard at a Licensing Sub Committee where conditions or restrictions may be added to the licence to resolve outstanding issues.

Please do not hesitate to contact me if you have any additional queries or would like to discuss the matter further.

Best wishes
Karen

Licensing Team
Licensing
Dorset Council



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From: Licensing <licensing@dorsetcouncil.gov.uk>

Sent: 21 July 2026 11:32

To: [REDACTED]

Subject: Premises Licence representation

Good morning

We have received your representation for the new premises licence for Child Okeford Community Centre. The contents of your representation will now be sent to the applicant for them to consider. If they respond we will forward their comments onto you.

If relevant representations remain at the end of the consultation period of 28 days we will arrange a committee hearing. At this point your representation in full must be given to the applicant, including your name and address.

Relevant representations relate to one or more of the four licensing objectives, and these are, Crime and Disorder, Prevention of Public Nuisance, Protection of Children from Harm and Public Safety. Something to note in relation to the decision process in regards to a premises licence application, matters relating to highways, be this traffic levels or parking, amenity or the need for another premises within the area will not be considered in the decision process as decisions are based on what takes place within the licensable area that is being applied for and not for concerns that may or may not take place outside of it. Highways are not a responsible authority under the Licensing Act 2003, these applications are not sent to the Highways authority.

The Hearing

At a hearing the applicant and anyone who has made a representation may attend either in person or virtually and address the councillors to amplify their representation. New information cannot be added.

The decision will be made by three Councillors from the Licensing Committee of Dorset council. All parties involved will be given an opportunity to speak and to ask questions of other parties. The Licensing Sub-Committee can do any of the following:

- a) grant the licence subject to such conditions as the authority considers appropriate for the promotion of the licensing objectives, and the mandatory conditions
- b) exclude from the scope of the licence any of the licensable activities to which the application relates;
- c) refuse to specify a person in the licence as the designated premises supervisor;
- d) reject the application.

The invitations to any Sub-Committee will be send out at least 10 working days before the hearing, and if you wish to attend you will be required to advise us. A Sub-Committee hearing cannot be arranged until after the 28 day consultation period.

Many thanks
Best wishes
Licensing Team

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